

## DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY

Integrated Institute of Technology Campus,  
Sector-9, Dwarka, New Delhi-110077

The Delhi Skill and Entrepreneurship University (DSEU) has been established through an act of the Legislative Assembly of the National Capital Territory of Delhi, namely the "Delhi Skill and Entrepreneurship University Act, 2019 (DELHI ACT 04 OF 2020) to provide quality education in applied sciences and skill education. The University came into existence on 15th August 2020 vide Notification dated 14.08.2020.

The Delhi Skill and Entrepreneurship University (DSEU) is looking for innovative and dynamic persons who desire to be a part of the team that is attempting to redefine the skilling landscape in Delhi. Passionate educators who can facilitate the needs of diverse 21st century learners who have some industry experience and experience in designing digital teaching-learning methods and facilitating internships and placements will be preferred

### ELIGIBILITY FOR THE POST OF MASTER TRAINER, DSEU

S.No.	Name of the post	Master Trainer- Business Process Management
1.	Number of Post	06 Posts
2.	Consolidated remuneration per month (including all allowances)	INR 50,000 - 75,000/-
3.	Age limit for Direct recruits	Up to 50 years (Relaxation for SC, ST, OBC, PWD, etc as per existing government rules)
4.	Educational and other qualification required for direct recruits	Bachelor's Degree in allied/ relevant discipline with at least 5 years of work experience in relevant field
5.	Desirable	<ul style="list-style-type: none"><li>● Master's Degree in allied/ relevant discipline.</li><li>● Specialization in CRM focus (Collections).</li><li>● Area of expertise - Tele-collections, negotiating with delinquent customers.</li></ul> OR <ul style="list-style-type: none"><li>● Specialization in Accounting (Recording and reporting)</li><li>● Area of expertise - Record to report function, Basics of banking and reconciliation process</li></ul> OR <ul style="list-style-type: none"><li>● Specialization in IT maintenance</li><li>● Area of expertise - Data entry, basic IT maintenance concepts (hardware installation, server installation, server, cloud)</li></ul>
6.	Contract Duration	03 years (Annual renewal based on performance)