

दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)
Sector 9, Dwarka, New Delhi – 110077

Code of Conduct of Examination

1. There shall be zero-tolerance against use of unfair means and unfair practices in connection with examination and each examinee shall be required to strictly adhere to the instructions for taking examination. Non-adherence to such instructions shall attract disciplinary action. For End-semester examination, a flying squad will be constituted by the VC/ Pro Vice Chancellor on the recommendation of the Controller of Examination (CoE) including at least one-woman member to ensure fairness and discipline in the examination. In case of any case(s) of unfair means, indiscipline and disturbance during the examination, the flying squad/Centre Superintendent will submit a report with full details of the evidence in support thereof and the statement of the candidate to the CoE.
2. Use of unfair means is strictly prohibited and shall invite serious disciplinary action for anyone found using unfair means during any examination. Unfair practices and unfair means relating to examination shall mean and include:
 - 2.1. Exerting pressure, coercion and undue influence for postponement and change of dates and timings of examination
 - 2.2. Threatening the invigilator or any other behaviour amounting to insubordination as reported by the Invigilator / Centre Superintendent.
 - 2.3. Seeking favours from and/or threatening the examiners, paper setters, evaluators, invigilators, co-examinees or any other officer or staff of the university.
 - 2.4. Resorting to such practices and engaging into activities that are specifically prohibited during the course of examination
 - 2.5. Keeping in possession materials of any kind related to the subject of the examination concerned including mobile / cell phones / electronic aids, unless otherwise permitted as a component of examination and / or copying or attempting to copy from the materials in possession or from other persons within or outside the examination hall,
 - 2.6. Exchanging notes, inter-changing answer scripts, helping other examinees, seeking help from and/or consulting other examinees or any other person inside or outside the examination hall.

- 2.7. Attempts of impersonation including writing some other candidate's registration number / roll number in the answer paper and/or exchanging or attempting to exchange answer sheets or other materials during the course of examination.
- 2.8. Sitting or occupying seats other than the one allotted to the candidate or changing the seat during the course of examination without the permission of the invigilator.
- 2.9. Boycott / walkout of the examination and or causing disturbances of any kind during the conduct of examination.
- 2.10. Any other act of omission or commission as may be declared by the University as unfair means in respect of any or all the examinations.
3. Detection of unfair means, indiscipline and disturbances during the examination shall be brought to the notice of the Centre Superintendent by the invigilator concerned in writing.
4. The Centre Superintendent shall report to the Controller of Examinations without delay, each case of alleged use of unfair means in the examination with full details of the evidence in support thereof and the statement of the candidate concerned, if any, on the forms supplied by the Controller of Examinations for the purpose.
5. In case a student found using unfair means in examination refuses to make and sign the said statement, the incident shall be recorded by the Invigilator and countersigned by the Centre Superintendent.
6. The answer booklet of the student found using unfair means in the examination shall be seized and the student may be permitted to write her/his examination on a separate answer-booklet to be issued to her/him. The Centre Superintendent shall send both the answer-booklets to the Controller of Examinations along with her/his report.
7. All individual cases of reported use of unfair means in examination shall be referred to the Examination Disciplinary Committee. Provided that in case of use of unfair means on a mass scale at an examination centre, the Vice-Chancellor shall have powers to cancel the examination of all the candidates appearing from the centre concerned and order re-examination and initiate further disciplinary action against all concerned.