



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)
Integrated Institute of Technology Complex
Sector 9, Dwarka, New Delhi – 110077

F.No.1(218)/DSEU/Estt./07th BOM/2022/889

Date: 22/08/22

ORDER

In supersession of Officer Order F. No. 3(22)/DSEU/Accts/2021-22/1048 dated 06/08/2021 and F.No.3(22)/DSEU/Accts/2021-22/16 dated 12/04/2022 it is hereby conveyed that the Board of Management has approved agenda item No. 7.7.4 (Delegation of Financial Powers) in its 07th meeting held on 27th July, 2022 as per the following details:

S.No	Nature of Power	Specified Service Under Power	Vice Chancellor	Registrar/COF/COE	Campus Director	Remarks
1	Contingent Expenditure	A. Unspecified Items (Recurring)	Rs. 10,00,000 (Rs. Ten Lakh) per annum	Rs. 3,00,000 (Rs. Two Lakh) per annum	Rs. 1,50,000 (Rs. Two Lakh) per annum	
		B. Unspecified Items (Non-Recurring)	Rs. 5,00,000 (Rs Five Lakh) per annum in each case	Rs. 2,00,000 (Rs Five Lakh) per annum in each case	Rs. 1,00,000 (Rs Five Lakh) per annum in each case	
2	Conveyance & Travelling Expenses	A. Hire	Full Power	NIL	NIL	FD's approval is required in respect of number of vehicles to be hired for the first time.
		B. Reimbursement of Conveyance charges	Rs. 4,000 per month per person	Rs. 1,500 per month per person	Rs. 1,000 month per person	
		C. Grant of conveyance allowance of physically handicapped	Full power	NIL	NIL	Subject to observance of the condition as laid down by GOI/Govt of NCT of Delhi

		D. Sanction of extra Jurisdiction journey for faculty/staff/students in Domestic or International travelling	Full power	NIL	NIL	Includes domestic and international educational tour also. The expense as per government Norms
		E. Travelling Expenses	Full Powers	Upto Rs. 1,00,000 (Rupees Two Lakh) per case	Upto Rs. 2,00,000 (Rupees TwoLakh) per annum	As per norms as per AICTE/UGC / Government Norms
3	Electricity, GAS and Water Charges		Full Power	NIL	Full Power	
4	Fixture and Furniture	A. New Purchase	Full Power	NIL	NIL	Subject to obtaining relaxation of FD on account of economy ban if the expenditure exceeds Rs. 20 Lac per annum
		B. Repairs of Furniture	Full Power	Rs. 5,00,000 (Rs. Five Lakh) per annum	Rs. 5,00,000 (Rs. Five Lakh) per annum	
		C. Replacement of Furniture	Full Power	NIL	NIL	Subject to Compliance with condemnation procedures
		D. Replacement of Air Conditioners	Full Power	NIL	NIL	Subject to compliance with condemnation procedures and procurement shall be restricted to the equal number of air conditioners condemned
		E. Condemnation of furniture, air-conditioners, equipment, computers etc	Full power	Rs. 2,00,000 (Rs. Two Lakh) per each case	Rs. 2,00,000 (Rs. Two Lakh) per annum	Subject to fulfilment of norms as laid down in DFPR 1978 /GFR 2017.
		F. Hiring of Office furniture, Electric fans, Heaters, Coolers, Clocks and Call bells	Full Power	Rs. 10,000 per annum per case	Rs. 10,000 per annum per case	

		G. Purchase of Desert Cooler and Room Cooler	Full Power	Rs. 2,00,000 per annum	Rs. 2,00,000 (Rs. Two Lakh) per annum	Air-conditioners are not included
5	Legal Charges	A. Fees to Barristers, Advocates, Pleaders, Arbitrators and Umpires	Full Power	NIL	NIL	Subject to guiding principles and rates as laid down by Law Department, Govt of NCT of Delhi
		B. Lawsuits or prosecution cases	Rs. 50,000 (Rs. Fifty thousand) in each case	NIL	NIL	Sanction of BOM is required beyond the delegated powers
		C. Arbitration Cases	Rs. 50,000 (Rs. Fifty thousand) in each case	NIL	NIL	Sanction of BOM is required beyond the delegated powers
		D. Reimbursement of Legal Expenses incurred by Government servant in cases arising out of their official duties	Full Powers	Rs. 25,000 (Rs. Fifty thousand) in each case	Rs. 50,000 (Rs. Fifty thousand) per annum	These powers shall be exercised subject to such orders/instructions as issued from time to time by Government of NCT of Delhi
		E. Miscellaneous Legal Services like drafting and vetting services	Full Powers	Rs. 5,000 (Rs. Five Thousand Only) as per annum	Rs. 10,000 (Rs. Ten Thousand Only) as per annum	As per the approved rates of Law Department of GNCT of Delhi
6	Motor Vehicle	A. Maintenance, Upkeep and repair of Vehicles	Full Powers	NIL	NIL	
		B. Condemnation of Vehicles	Full Powers	NIL	NIL	
7	Taxes	Municipal rates and Taxes	Full Power	NIL	Rs. 10,00,000 (Rupees ten Lac)	
8	Building	A. Work and Repairs or Execution of petty works, repairs and day to day maintenance of University Building	Rs. 10,00,000 (Rs. Ten Lakh) per annum per building	NIL	NIL	
		B. Hiring of Building	Full Power	NIL	NIL	As per Rent Fixation Committee of PWD or other agency

9	Postal and Telegraphs Charges	Charges of the issue of letters, telegraphs etc	Full Power	Full Power	Full Power	
10	Printing and Binding	A. Printing and Binding from Private Printers/Press or Government Press	Rs. 50,00,000/- (Rupees fifty Lakh) per annum	Rs. 50,000 per annum per case	Rs. 20,000 per annum	
		B. Printing of Visiting cards for self and officers of the university/campus	Full Power	NIL	Rs. 5,000 (Rupees Five thousand) per annum	
11	Publication	A. Purchase of Official Publication	Full Power	Rs. 20,000 (Rs. Five Thousand) per annum	Rs. 5,000 (Rupees Five thousand) per annum	
		B. Purchase of Non-Official Publication includes Books, newspaper, other periodicals and journals etc	Full Power	NIL	Rs. 15,000 (Rupees Fifteen Thousand) per annum	
12	Machinery and Equipment	A. Repairs to and removal of Machinery (where the expenditure is not of a capital nature)	Full Power	NIL	NIL	
		B. Repairs/Periodicals Servicing/AMC of machinery and equipment	Full Power	NIL	Rs. 50,000 (Rs. Fifty thousand) per annum	
13	Stores	C. Purchase of Stationary Stores	Rs. 50,00,000 (Rupees Fifty Lakh) per annum	Rs. 2,00,000 (Rs. Two Lakh) per annum	Rs. 5,00,000 (Rs. Five Lakh) per annum	
		D. Purchase of Rubber stamp and office Seals	Full Power	Full Power	Full Power	
		E. Store Requires for work	Full Powers	NIL	NIL	Subject to the condition that the sanction of competent authority for executing the work and incurring necessary expenditure on the purchase of stores required for the work is obtained
		F. Other Store required for working of an establishment, instruments, equipment and apparatus	Full power	NIL	Rs. 1,00,000 (Rs. Two Lakh) per annum	

		G. Purchase of Medical Stores and Equipment's	Full Power	NIL	NIL	
		H. Purchase of equipment of training institutes	Full Power	NIL	Rs. 12,00,000 (Rupees Twelve Lakh) per annum	
		I. Purchase of Stores such as pesticides etc	Full Power	Rs 1,00,000 (Rupees One Lakh) per annum	Rs. 1,00,000 (Rupees One Lakh) per annum	
14	Tent and Camp Furniture	A. Repairs	Full Power	NIL	NIL	
		B. Hiring of Tents	Full Power	NIL	Full Power	
15	Telephone Charges	A. Office Telephones	Full power	Full Power	Full Power	
		B. Installation of Internet Connection in office including leased lines for class rooms and campuses	Full Power	NIL	NIL	
		C. Sanction of New Office Telephone and Residential telephones as in case of officers drawing salary in level 12th pay level	Full Power	NIL	NIL	
16	Office Equipment	A. All office Equipment including Typewriters, Intercom, Stencil Cutters, Dictaphones, Tape Recorders, Photocopiers, copying machine, franking machines, addressographs, filling and indexing system etc	Full Powers	NIL	Rs. 1,00,000 per annum	Subject to obtaining relaxation of FD on account of economy ban if the expenditure exceeds Rs. 20 Lac per annum
		B. Computers (Including Desktop, All-in- One, Printers and Computer Printers)	Rs. 25 Lakh (Rupees Twenty-Five Lakh) per annum	NIL	NIL	*Subject to the general instructions, if any, of IT Department and specific approval of IT Department
		C. Hiring and Maintenance of Computers of all kinds including CCTV	Full Powers	NIL	Rs. 1,00,000 (Rupees One Lakh) per annum	

17	Miscellaneous	A. Expenditure on Refreshments served to guests in officials meeting	Rs. 10,00,000 (Rs. Ten Lakh) per annum	NIL	Rs. 25,000 (Rupees Twenty-Five Thousand) per annum	Note: Rs. 50 per head on light Refreshment at formal inter-Department & other meetings/conferences.
		B. Working Lunch during the meetings/conferences/seminar/workshop	Rs. 500/- per head with a ceiling of Rs. 1,00,000 (Rupees One lakh) per occasion	NIL	Rs. 300/- per head with a ceiling of Rs. 25,000 (Rupees Twenty Thousand) per occasion	
18	Write-Off of Irrecoverable Losses of stores or public money	A. Irrecoverable losses of stores/money not due to theft, fraud or negligence	Rs. 5,00,000 (Rs Five Lakh) per annum in each case	NIL	NIL	
		B. Losses due to theft, fraud or negligence	Rs. 25,000 (Rupees Twenty-Five Thousand) in each case	NIL	NIL	
		C. Deficiencies and depreciation in the value of stores included in the stocks and other accounts	Rs. 2,00,000 (Rupees Two Lakh) in each case	NIL	NIL	
19	Disposal of Obsolete, surplus or unserviceable stores	Disposal of Obsolete, surplus or unserviceable stores	Upto Rs. 50,00,000 (Rupees Fifty Lakh) at a time subject to recommendation of Condemnation Committee	NIL	NIL	
20	Investigation of Old Claims		Full Power as per GFR 2017	NIL	NIL	
21	Merits, Awards, Stipends, Loans and Other educational Scholarship to Students	A. As per Govt of NCT of Delhi Scheme/ As per DSEU Scheme	Full Power	NIL	NIL	
		B. Expenditure Incurred on annual NCC Camps and other activities including NCC outfit allowances, refreshment and washing allowance of NCC officers and cadets	Full Powers	NIL	Full Power	
22	Advertisement	Payment of Publicity Charges on DAVP Charges	Full Powers	NIL	NIL	As per rates approved by GNCTD

23	Powers under various Rules	A. As per FR/SR	As per the power prescribed in FR/SR as administrative/department Secretary	To Registrar As per the power prescribed in FR/SR as Head of Office	As per the power prescribed in FR/SR as Head of Office	
		B. GFR Powers	GFR as Head of Department	GFR as Head of Office	GFR as Head of Office	
24	Insurance	A. of materials and equipment received as a loan or as aid from International and other organization	Full Power	NIL	NIL	As described in Rule 15 of Delegation of Financial Powers Rules
		B. For Students of DSEU	Full Powers	NIL	NIL	



25	Engagement and Contract Extension	A. Security and Sanitation Services	Full Power	NIL	NIL	<p>FD approval is required at the first time with reference to the number of persons to be engaged on outsourced basis as per the sanctioned strength/AR approved norms, but FD's approval is not required for further engagement of the same number of persons in subsequent years of the contract.</p> <p>Subject to the provision of extension clause as provided in the contract for fulfilment of other conditions prescribed in GFR 2017. FD's approval not required for extending the contract up to the period mentioned in the contract for engaging the staff up to the existing sanctioned post in the respective category/AR approved norms for the given category of posts.</p>
		B. Engagement of Class IV Staff on Outsourced basis through private agencies	Full Power	NIL	NIL	
		C. Engagement of Professional Like Coaches, Trainers on outsourced basis through private agencies	Full Power	NIL	NIL	
		D. Outsourcing of Kitchen/Canteen/Mess Services	Full Power	NIL	NIL	

		E. Outsourcing of services of Data Entry Operators against vacant posts of DIOS'/Ministerial Posts	Full Power	NIL	NIL	
		F. Part Time Teachers/Guest Speakers	Full Power	NIL	NIL	As per the approved rates of FC and BOM
		G. Laundry Services	Full Power	NIL	NIL	
		H. Engagement of Services required for Establishment like counselling, CRBT or any other	Full Power subject to the Sanction of FC and BOM	NIL	NIL	
		I. Appointment of Examiners, Paper Setter	Full Power	NIL	NIL	On the approved rates of Govt of NCT of Delhi or on of any universities in Delhi
26	Sanction of payment & other sanctions	A. Causal labourers for departmental work connected with Horticulture/Forestry/Agriculture	Full Power	NIL	NIL	Subject to the rates/norms as approved by the Government of NCT of Delhi and subject of availability of budget provision with prior approval of FC and BOM.
		B. Remuneration to part-time teachers/Guest Speakers etc.	8 Powers	Nil	Full Power	
		C. Payment of registration fee for seminars/conferences under Professional Development Fund	Full Powers	NIL	Rs. 50,000 (Rupees fifty Thousand) per annum per faculty	
		D. Clearance for forwarding of applications for various fellowship	Full power, for VC the approval of BOM shall be obtained	NIL	Upto Rs. 2,00,000 (Rupees Two Lakh) per case, for	

					Campus-Director approval of VC shall be obtained	
		E. Keeping Lien of Staff selected by DSEU for services/training abroad	Full Power	NIL	NIL	
		F. Renumeration to the External Examiners, Paper Setter	Rs. 5,00,000 (Rs Five Lakh) per annum in each case	NIL	NIL	
		G. Payment to members of Statuary Board, Assessment Committee Members, expert committee, Sub Committee, Procurement Committee Members	Rs. 5,00,000 (Rs Five Lakh) per annum in each case	Rs. 2,00,000 (Rupees Two Lakh) per annum per case	Rs. 50,000 (Rupees Fifty Thousand) per annum	Payment is subject to approved rates of DSEU
27		Opening of Letter of Credit in Public Section Banks	Full Power	NIL	NIL	
28		Expenditure on Orientation days, Convocation days, foreign delegation or any special Occasion	Rs. 5,00,000 (Rs Five Lakh) per annum in each case	NIL	Rs. 25,000 (Rupees Twenty-Five Thousand) per annum with prior approval of VC	
29		Advance Drawl of money on abstract bills for meeting contingent expenditure where advance drawl is inevitable	Rs. 50,00,000 (Rupees Fifty Lakh) per case	NIL	Rs. 1,00,000 per annum	A) Expenditure date of drawl of advance. Sanction of Competent Authority is Obtained. B) No previous advance is outstanding and C) The amount of advance drawl is rendered to DDO concerned within one Month. D) Advance Shall be restricted to 30 % to the private contractors and 40 % to

					Govt. Contractors as per GFR 2017
30	Expenditure on innovate research projects by the students and participation in the international seminars/workshop etc	Full Power	Nil	NIL	On the recommendation of Dean IRD/HOD and as per norms
31	Deputation of Research Staff and for field work pertaining to respective research schemes with TA/ DA as per rules concerning the grants received for Research	Full Powers	Nil	NIL	Subject to availability of duns in research schemes and guidelines issued by UGC/AICTE /MHRD
32	Acceptance of outside work and remuneration by teachers	Full Powers	NIL	NIL	As per provision slaid down by BOM
33	Invitation of distinguished scholars or expert in different fields and payments to them at Special Rates (Guest Faculty)	Full Powers	NIL	Full Powers	Subject to approved rates and norms by BOM and Appointment thereof VC.
34.	Approval for Accepting the consultancy assignment by faculty	Full Powers	NIL		On the recommendation of Dean IRD/HOD and as per norms


 (Ashwani Kumar Kansal)
 Registrar

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Date: 22/08/22

Copy to:

1. DCA, DSEU
2. DDO, DSEU
3. Deputy Registrar, HR
4. PS to VC, DSEU
5. PA to Registrar, DSEU
6. Guard File
7. All Campus Directors, DSEU



(Deepak Dahiya)
 Deputy Registrar

