



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)

Date: 04.11.2022

**SPECIAL SPOT ROUND ADMISSION PROCESS AND SCHEDULE
FOR ADMISSION TO DIPLOMA PROGRAMS
(OTHER THAN LATERAL ENTRY DIPLOMA PROGRAMS)**

(Candidates are advised to read the document carefully before applying for the special spot round)

The special spot round of admissions will be in **OFFLINE MODE** on **07.11.2022 (Monday) & 09.11.2022 (Wednesday)** at **DSEU Dwarka Campus**.

Candidates **ARE REQUIRED** to report physically to the special spot round venue. In the special spot round, seats will be allotted to participating candidates on the basis of combined rank allotted by DSEU against the vacant seats. Candidates have to report to the special spot round venue with a **Demand Draft of Rs. 7875/- (Seven Thousand Eight Hundred Seventy Five Rupees Only)** drawn in favour of **Delhi Skill and Entrepreneurship University**. Only those candidates who have already paid the Spot Round fee need not bring the demand draft.

In case the candidate gets the seat, he/she can accept the allotted seat by getting his documents verified and submitting the Demand Draft on the spot round venue. Those who do not accept the offered seat by submitting the Demand Draft, will not be considered for a seat.

Candidates are advised to get their demand draft prepared well in advance.

1. Special spot round admissions

Vacant seats created after internal upgradation as mentioned at **Annexure 1** will be made available to the candidates for special spot round of admission.

1.1 Eligibility Criteria for Participation in Special Spot Round

The following candidates are eligible for Special SPOT Round:

- a) The registered candidates for Diploma Programs (Full Time Diploma (FTD) & Part Time Diploma (PTD)) who have not been offered any seat till the Spot Round.
- b) The registered candidates for Diploma Programs (FTD & PTD) who took admission but withdrew his/her admission later.
- c) The registered candidates for Diploma Programs (FTD & PTD) who were allotted seats in any of the online counseling rounds but did not accept the seat by paying the requisite fee.
- d) The registered candidates for Diploma Programs (FTD & PTD) who have not filled any choice during the online registration process.
- e) The registered candidates for Diploma Programs (FTD & PTD) who were allotted seats in

any round of counseling, paid the seat acceptance fee, but the seat was canceled due to some deficiency (or any other legitimate reason). Such candidates need not bring the demand draft, but their application form should clearly show that the seat acceptance/confirmation fee has already been paid.

1.2 Special Spot Round registration and admission process

- A. The candidates reporting for the Special Spot Round need to mark their attendance at the spot round venue on 07th November 2022 (Monday) & 09th November 2022 (Wednesday), as per the Schedule at DSEU Dwarka Campus. At the venue, the registered candidates will be called in the order of merit to accept one of the available seats. Candidates will be allowed to mark attendance only if he/she has the requisite Demand Draft (for New Candidates only). While the candidates who have participated in previous online spot round will be required to mark their attendance based on their Application Form.
- B. Based on the eligibility criteria for the chosen program the documents (as per the list available at **Annexure II**) will be verified and the fee of **Rs. 7875/- (Seven Thousand Eight Hundred Seventy Five Rupee Only)** will be collected through Demand Draft. No change in the allotted seat once accepted by the candidate will be allowed, hence candidates should accept the seat carefully.
- C. Candidates may note that once a candidate accepts the seat by paying the seat acceptance fee of **Rs. 7875/- (Seven Thousand Eight Hundred Seventy Five Rupee Only)** through Demand Draft, he/she will not be eligible for any refund of the amount paid, if he withdraws the seat at a later date.
- D. In case, the seat is canceled by DSEU due to deficiency/deficiencies in documents, the Demand Draft will not be collected.
- E. Candidates must ensure timely reporting along with required documents and Demand Draft. If any candidate reports late due to any reason, seat allocation will be based on the availability of the seats at that time.

1.4 Special Spot Round Counseling Schedule

SPECIAL SPOT ROUND
<p>Reporting for physical spot round, document verification and submission of fee through Demand Draft.</p> <p>07th November 2022 (Monday)</p> <p>For Full Time Diploma Candidates</p> <p>Rank 1 to 1500 - Up to 12 Noon Rank 1501 to 3000 - 12 Noon to 2 PM</p> <p>09th November 2022 (Wednesday)</p> <p>For Full Time Diploma Candidates</p> <p>Rank 3001 to 4500 - Up to 10 AM Rank 4501 to 6000 - 10 AM to 12 Noon Rank 6001 onwards - 12 Noon to 2 PM</p> <p>For Part Time Diploma Candidates</p> <p>Reporting Time: 2 PM</p> <p>Candidates must ensure timely reporting as per the schedule. If any candidate reports late, seat allocation will be based on the availability of the seats at that time.</p>

Annexure I

Vacancy Position

Program Type	Program Name	Campus	Kashmiri Migrant	Open-Gen	Tuition Fee Waiver	Total
Full Time Diploma Cosmetology & Health	Diploma in Cosmetology and Health	Meerabai DSEU Campus Maharani Bagh (Women Only)		27		27
Full Time Diploma Cosmetology & Health Total				27		27
Full Time Diploma Programs	Diploma in Automobile Engineering	G B Pant DSEU Okhla Campus III		5		5

	Diploma in Chemical Engineering	G N D DSEU Rohini Campus		75		75
	Diploma in Civil Engineering	Aryabhata DSEU Ashok Vihar Campus		24		24
		DSEU Pusa Campus I		22		22
		DTTE Chhotu Ram Rural Institute of Technology		90	6	96
		G B Pant DSEU Okhla Campus III		47		47
	Diploma in Computer Engineering	DTTE Aditya Institute of Technology		2	1	3
		Kasturba DSEU Campus Pitampura (Women Only)		2		2
	Diploma in Electrical Engineering	DTTE Chhotu Ram Rural Institute of Technology		69	5	74
		G B Pant DSEU Okhla Campus III		1		1
		G N D DSEU Rohini Campus		1		1
	Diploma in Electronics and Communication Engineering	DTTE Aditya Institute of Technology		31	2	33
		DTTE Chhotu Ram Rural Institute of Technology		36	3	39
	Diploma in Electronics Engineering	Ambedkar DSEU Shakarpur Campus I		71		71
		DSEU Pusa Campus I		12		12
		G N D DSEU Rohini Campus		35		35
		Kasturba DSEU Campus Pitampura (Women Only)		24		24
		Meerabai DSEU Campus Maharani		61		61

		Bagh (Women Only)				
	Diploma in Electronics Engineering (Digital Electronics)	DTTE Chhotu Ram Rural Institute of Technology		43	3	46
	Diploma in Electronics Engineering (Medical Electronics)	DTTE Chhotu Ram Rural Institute of Technology		44	3	47
	Diploma in Instrumentation and Control	DTTE Chhotu Ram Rural Institute of Technology		49	3	52
	Diploma in IT Enabled Services and Management	DTTE Aditya Institute of Technology		27	2	29
	Diploma in Mechanical Engineering	Aryabhata DSEU Ashok Vihar Campus		8		8
		DSEU Okhla II Campus		17		17
		DSEU Wazirpur Campus I		47		47
		DTTE Chhotu Ram Rural Institute of Technology		35	3	38
		G B Pant DSEU Okhla Campus III		13		13
		G N D DSEU Rohini Campus		27		27
	Diploma in Medical Lab Tech	DTTE Aditya Institute of Technology		30	2	32
		DTTE Baba Hari Dass College of Pharmacy		39	1	40
	Diploma in Pharmacy	DTTE Baba Hari Dass College of Pharmacy			3	3
		DTTE Subramaniam Barathi College of Science And Technology			3	3

	Diploma in Printing Technology	DSEU Pusa Campus I		21		21
	Diploma in Tool and Die Making	DSEU Wazirpur Campus I		62		62
	JK Seat	DTTE Aditya Institute of Technology	1			1
	JK Seat	DTTE Apeejay Institute of Design	1			1
	JK Seat	DTTE Baba Hari Dass College of Pharmacy	1			1
	JK Seat	DTTE Chhotu Ram Rural Institute of Technology	1			1
	JK Seat	DTTE International Polytechnic for Women (Women Only)	1			1
	JK Seat	DTTE Sarada Ukil School of Art (Govt Aided)	1			1
	JK Seat	DTTE Subramaniam Barathi College of Science And Technology	1			1
	Full Time Diploma Programs Total		7	1070	40	1117
Full Time Diploma in Design	Architectural Assistantship	DTTE Chhotu Ram Rural Institute of Technology		49	3	52
	Art for Drawing Teacher	DTTE Sarada Ukil School of Art (Govt Aided)			2	2
	Diploma in Applied Arts	Dr H J Bhabha DSEU Mayur Vihar Campus		33		33
		DTTE Apeejay Institute of Design		25	2	27
		Meerabai DSEU Campus Maharani Bagh (Women Only)		32		32

	Diploma in Architecture	Aryabhata DSEU Ashok Vihar Campus		1		1
	Diploma in Art for Drawing Teacher	DTTE Sarada Ukil School of Art (Govt Aided)		10		10
	Diploma in Fashion Design	DTTE Apeejay Institute of Design		27	2	29
		DTTE International Polytechnic for Women (Women Only)		24	2	26
	Diploma in Fashion Design & Technology	Aryabhata DSEU Ashok Vihar Campus		25		25
		Kasturba DSEU Campus Pitampura (Women Only)		25		25
	Diploma in Interior Design	Aryabhata DSEU Ashok Vihar Campus		18		18
		DTTE Apeejay Institute of Design		23	1	24
		Meerabai DSEU Campus Maharani Bagh (Women Only)		18		18
	Diploma in Textile Design	DTTE International Polytechnic for Women (Women Only)		61	3	64
Full Time Diploma in Design Total				371	15	386
Part Time Diploma Courses	Diploma in Electrical Engineering	Aryabhata DSEU Ashok Vihar Campus		47		47
	Diploma in Mechanical Engineering	Aryabhata DSEU Ashok Vihar Campus		86		86
Part Time Diploma Courses Total				133		133
Grand Total			7	1601	55	1663

Documents required for Admission Process - Special Spot Counseling

Following documents are required on the day of spot reporting on 07th November 2022 (Monday) & 09th November 2022 (Wednesday). Candidates are required to bring the originals and one self attested photocopy.

- Demand Draft for an amount of **Rs. 7875/- (Rupees Seven Thousand Eight Hundred Seventy Five Only)** drawn in favour of “**Delhi Skill and Entrepreneurship University**” payable at **Delhi** (or as applicable)
- Class X marksheet
- Class XII marksheet & Certificate (if Applicable)
(In case of NIOS, the mark sheet must be accompanied with the Centre ID Card.)
- ITI (2 years) Marksheet (If applicable)
- Experience Certificates of Minimum 2 Years after completion of 12th or ITI - Reference Information Bulletin (For Part Time Diploma Candidates)
- SC/ST/Valid OBC Caste certificate along with NCL issued by the competent authority (If applicable)
- Documents related to Disabilities/Divyang (PWD) / Defence Category / Kashmiri Migrants /Minority Status Certificate(s) / Valid EWS /Valid Income Certificate in case of TFW, whichever applicable, on the basis of which reservation is claimed as mentioned in the Information Bulletin
- Copy of Application Form (or Copy of Candidate Profile of Registered Candidate downloaded from your login of the portal dseu.ucanapply.com)