



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
 (A State University Established under Govt. of NCT of Delhi Act 04 of 2020)
 HQ - DSEU Dwarka Campus, Sector 9, Dwarka, New Delhi – 110077

F.No.12(108)/DSEU/HR/2022/ 1269

Date:20.01.2023

RECRUITMENT FOR VARIOUS NON-TEACHING POSTS

DSEU invites Online applications in the prescribed format from the eligible candidates on Deputation basis for the following posts:

S. No	Name of the Post	Pay Level	No. of Post	Age Limit	Type of Recruitment
I.	Senior Accounts Officer	Level-10	03 (Three)	Not exceeding 56 years	Deputation
II.	Accounts Officer	Level-9A	05 (Five)	-do-	-do-
III.	Assistant Accounts Officer	Level-08	04 (Four)	-do-	-do-
IV.	Assistant Registrar	Level-10	05 (Five)	-do-	-do-

2. The Eligibility Criteria/Qualification for the posts is as under:

S.No.	Post	Eligibility Criteria/Qualification
(i)	Senior Accounts Officer	Holding analogous post or Accounts officer in the pay scale of Level -9 having two years regular service in the said pay scale. Candidate must have passed Common AAO Examination conducted Competent Authority of any organized Accounts cadre.
(ii)	Accounts Officer	Holding analogous post or Assistant Accounts officer in the pay scale of Level - 08 having two years regular service in the said pay scale. Candidate must have passed Common AAO Examination conducted Competent Authority of any organized Accounts cadre.
(iii)	Assistant Accounts Officer	Holding analogous post or graduate and should have passed Common AAO Examination conducted by Competent Authority of any organized Accounts cadre.



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(iv)	Assistant Registrar	Pay Scale: Level- 10 of 7 th CPC with usual allowances. Experience Holding analogous post on regular basis <p style="text-align: center;">OR</p> With 02 years regular service in the related field carrying the pay scale of Rs.47600- 151100
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3. How to Apply:

- I. The candidates must read the instructions for applying carefully when candidate login for filling up of application, which are available in subsequent paras.
- II. The candidates must apply online only. No other mode of application shall be accepted.
- III. The candidates who wish to apply for the above post are required to fill up the online application form. The last date for filling up the online application form is 07.02.2023 till 12:00 (Mid Night).
- IV. All the candidates are also required to sent the printout of their duly filled in and signed online application form along with the desired/relevant documents to the office of the Registrar, Delhi Skill and Entrepreneurship University, Sector-9, Dwarka, New Delhi-110077 latest by 14.02.2023 till 5:00 P.M.

4. Mode of Selection:

The selection of the candidate shall be made through an Interview.

5. General Instructions:

- I. The Candidate must be citizen of India.
- II. The crucial date for determining eligibility will be the last date of receipt of applications.
- III. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
- IV. The Employment in the University shall be governed by the Acts, Statutes, Rules and Regulations, Service Conditions, as may be notified by the University time to time.
- V. All qualifications must be from recognized Board/Universities/Institutes. The Candidates who have obtained qualifications from any Board/University/Institution declared fake or not recognized by respective regulatory bodies shall not be eligible. If a Grade Point System is adopted the CGPA will be converted into equivalent marks.



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- VI. The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate for further selection process.
- VII. Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'NO Objection Certificate' from the employer, along with the application form and attested copies of ACRs/APARs for preceding five years and Vigilance Clearance Certificate, if not uploaded with the online application earlier.
- VIII. University reserves the right not to select the candidate or fill the post advertised without assigning any reason.
- IX. No TA/DA is payable for attending the interview.
- X. In case of the large number of applicants, University reserves the right to shortlist applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated.
- XI. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.
- XII. The Candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum.
- XIII. A candidate found ineligible at any stage of selection his/her candidature will summarily be cancelled.
- XIV. Canvassing in any form will be treated as disqualification.
- XV. All candidates are required to bring their original credentials in support of qualification and experience at the time of the Interview.
- XVI. The application received after the last date or otherwise found incomplete shall not be entertained.
- XVII. DSEU reserves the right to withdraw the vacancy circular at any time without assigning any reason.
- XVIII. The selected applicants are liable to be posted in any Campus of the DSEU.
- XIX. No interim correspondence or personal enquiries shall be entertained by the University.
- XX. In case of any dispute, the territorial jurisdiction shall be of the High Court of Delhi.
- XXI. In case of any query, the candidate may enquire at email id recruitment@dseu.ac.in.

The link for filling up the online application will be available on University website i.e. www.dseu.ac.in w.e.f. 23.01.2023

Sd/-
(Ashwani Kumar Kansal)
Registrar