



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय
DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)
Sector 9, Dwarka, New Delhi – 110077

F.No.12(184)/HR/DSEU/2024

Dated: 01.01.2025

ADVERTISEMENT 01/2025

Opening Date for Submission of Online Application: - 06.01.2025

Closing Date for Submission of Online Application: - 04.02.2025

Online Applications are invited to fill up the various Non-Teaching posts in the University as per the following details:

S.No	Name of Post	UGC Pay Level	No. of Posts Advertised (Category Wise)				Total Posts Advt.	Mode of Recruitment Rules
			U.R	OBC	SC	ST		
1.	Registrar	14	01	-	-	-	01	Tenure Post for 05 years on Deputation/Direct
2.	Controller of Finance	14	01	-	-	-	01	Tenure Post for 05 years on Deputation/Direct
3.	Controller of Examination	14	01	-	-	-	01	Tenure Post for 05 years on Deputation/Direct
4.	Deputy Registrar	12	01	01	-	-	02	Direct
5.	Assistant Registrar	10	02	01	01	-	04	Direct

The number of posts advertised is indicative and the University reserves the right not to fill up any post and may decrease or increase the number of posts.

ELIGIBILITY AND EDUCATIONAL QUALIFICATION:

As per enclosed Recruitment Rules as annexed in the following pages.

IMPORTANT NOTE:

1. Modification, if any, pertaining to this advertisement like qualifications, interview dates, requisite documents etc. will be uploaded and updated on the University website. The candidate are advised to visit the University website www.dseu.ac.in from time to time.
2. This advertisement must be read with General Terms and Conditions enclosed along with this advertisement.
3. The Number of posts are indicative and may vary.
4. Relaxation in qualification/age for SC/ST/OBC/PWD shall be as per Govt. norms as applicable. The OBC candidates must be in possession of Non-Creamy Layer certificate issued during current financial year along with his/her caste certificate issued by Govt. of NCT of Delhi.
5. Reservation for PwBD will be applicable in accordance with the Instructions/Orders Circulars issued from time to time by the Govt. of Delhi and DoPT, Govt of India.
6. For any query, please contact at E-Mail: recruitment@dseu.ac.in

Last date to apply online: 04 February, 2025 till 23:50 hrs.

APPLICATION FEE:

Rs.2000/- for UR/OBC candidates and Rs. 1500/- for SC/ST and PwBD candidates separately for each category of post.

If a candidate is applying for more than one post, he/she should submit separate application for each post.

RESERVATION BENEFITS: -

1. Reservation benefits will be available to the SC/ST/OBC/PwBD in accordance with the Instructions/Orders Circulars issued from time to time by the Govt. of Delhi and DoPT, Govt of India. In case if there is any change in reservation rules/norms in future they will be applied on the date of selection.
2. Candidates who wish to be considered against reserved vacancies and/or to seek age relaxation, must be in possession as on closing date of submission of online application, relevant certificates (SC/ST/OBC(Delhi) Non Creamy layer (NCL/PWD/Educational/Experience etc.) issued by the competent/notified authority in prescribed format valid for the financial year 2024-25 otherwise their claim for any category will not be entertained and their applications will be considered against un-reserved (UR) category vacancies, if eligible otherwise.

The candidate has to select a particular category when applying online for the post. No request for change of Category will be entertained at later stage.

3. Only OBC (Delhi) candidates notified by Govt. of NCT of Delhi vide letter/order No. F/19(10)2001/S-111/Pt. File/2278-2285 dated 27/07/2007 and no. F.19(01)/2012/S.IV/ 1241- 1258 dated 20/07/2016 will be given the benefit of reservation/ age relaxation under OBC category. OBC (Outside) candidates will be treated as un-reserved candidates and they must apply under UR category. The OBC candidates must be in possession of non-creamy layer certificate, issued by Competent Authority on or before the closing date of submission of online application valid for the financial year 2024-25 along with his/her OBC certificate. OBC Candidates belonging to "Creamy Layer" are not entitled to avail any concession otherwise extended to OBC category. Such candidates have to indicate their category as UR.
4. Only following two types of certificates will be accepted as valid certificates for grant of benefit of reservation to OBC:

(A) OBC certificate (Delhi) issued by the Revenue Department of Govt. of NCT of Delhi, on the basis of an old certificate issued to any member of individual's family from Competent Authority. GNCT of Delhi, along with NCL valid for the financial year 2024-25, issued by the competent authority on or before closing date of submission of online application.

(B) OBC certificate issued by a competent authority outside Delhi to a person belonging to community duly notified as OBC by GNCT of Delhi. This certificate should have mandatorily been issued on the basis of OBC certificate issued by Competent Authority of Govt. of NCT of Delhi to a family member of the concerned person who had been residing in Delhi before 08/09/1993, along with NCL issued by the competent authority on or after 01/04/2024 and before the closing date of online application.

5. (1) A candidate belonging to SC/ST/OBC who is selected on the same standard as applied to general category candidates and who appears in the general merit list is treated as own merit candidate. Such candidate will be adjusted against unreserved point of the reservation roster. In other words, when a relaxed standard is applied in selecting an SC/ST/OBC candidate, for example in the age limit, experience, qualification, extended zone of consideration larger than what is provided for general category candidates, etc., the SC/ST/OBC candidates are to be counted against reserved vacancies. Such candidates would be deemed to be unavailable for consideration against unreserved vacancies.
- (ii) The candidates belonging to SC/ST in other states are also eligible to apply under their respective category subject to submission of relevant certificates.
- (iii) No relaxation for age will be applicable for SC/ST/OBC candidates who are applying against general vacancy.